

# Introduction / Objectives

- Overview of HSA
  - What we do/role
  - Program Of Work
  - Context (statistics)
- Overview of Enterprise and Employee Support (EES)
- Tools and Resources
- Overview of BeSmart
- BeSmart Process
- Questions

HSA

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BeSMART.ie



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SAFETY REPRESENTATIVES  
RESOURCE BOOK



# Occupational Health and Safety in Ireland



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- 2005 Safety, Health and Welfare at Work Act
  - Primary Health and Safety Legislation
  - Applies to all Workplaces and Employers including the Self Employed and is a Legal Requirement



# Business Landscape



An  
Phríomh-Oifig  
Staidrimh

Central  
Statistics  
Office

## Business Demography 2019

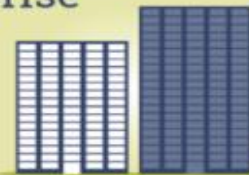
### Business Economy

**Active  
Enterprises**  
272,531

**Persons  
Engaged**  
1,740,807

### Enterprise Status

Births  
14,112



Deaths  
17,807

### SME share of Business Economy

Active  
Enterprises  
99.7%



Persons  
Engaged  
66.4%

Number of  
**Active  
Enterprises**  
by employment  
size class

Under 10:  
249,126 | 91.4%



10–19:  
11,713 | 4.3%



20–49:  
7,340 | 2.7%



50–249:  
3,620 | 1.3%



250 and over:  
732 | 0.3%



Number of  
**Persons  
Engaged**  
by sector

Services  
821,033 | 47.2%



Distribution  
390,546 | 22.4%



Industry  
264,398 | 15.2%



Construction  
158,227 | 9.1%



Financial & Insurance  
106,603 | 6.1%



# Occupational Health and Safety in Ireland



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- To better protect Employees and in line with the 2005 ACT, you must conduct a Risk Assessment and generate a Safety Statement.
- What is a Safety Statement ?
  - **Written document specifying how health, safety and welfare will be managed**
  - **Cornerstone of effective health and safety management in any business type**





# Strategy 2022 to 2024



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## Strategy Statement 2022-2024



# Stakeholders



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1: Employers

2: Workers

3: Learners/Students  
(Future Worker)

4: Teachers/Educators

5. Worker Rep  
Groups

6. Employer Rep  
Groups

7. Government/  
Agencies

8. OSH Community

# Non – Fatal Accidents 2020

Top five

HSA)

## NON-FATAL INCIDENT AND ILLNESS STATISTICS

### Non-fatal incidents reported to the HSA



In 2020, **7,417**  
non-fatal injuries were  
reported to the Authority

a **20.7%** reduction from the **9,358**  
reported in 2019.

# Fatal Accidents 2020

## FATAL INCIDENT STATISTICS

There were **53** fatal work-related incidents in Ireland in 2020

Of these, 40 involved worker victims and 13 involved non-worker victims. This is a an improvement since 1998, the year of the earliest available CSO Labour Force Survey working population data, when 61 workers and 12 non-workers died in work-related incidents. However, 53 fatal work-related incidents in 2020 is an increase on the 47 incidents in 2019. Figure 3.1 shows that the rate of fatal incidents to workers has fallen from 3.8 per 100,000 workers in 1998 (the first year for which CSO employment survey data is available) to 1.7 per 100,000 workers in 2020.



# Annual Report 2021 Overview



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**88%** agree that effective  
management of health and safety  
contributes to business success.

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# Enterprise and Employee Support



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- To Ensure that Businesses receive the most support possible, the HSA has a unit within it dedicated to providing you with the needed tools and information.
- The HSA host online tools & resources including:
  - BeSmart
  - Hsalearning.ie
  - Workpositive
  - Safety Rep.
  - Guidance/information leaflets – see website

The logo for BeSMART.ie, featuring the text 'BeSMART.ie' in white on a black background, with a yellow triangle icon.



The logo for WORKPOSITIVE, featuring the text 'WORKPOSITIVE' in blue and 'CI' in a blue circle.

SAFETY REPRESENTATIVES  
RESOURCE BOOK



# BeSMART



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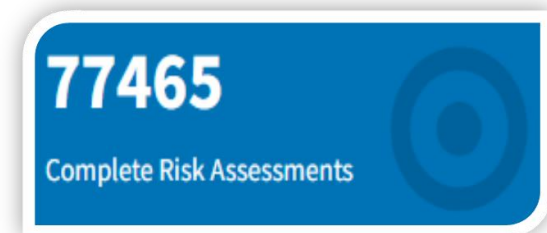
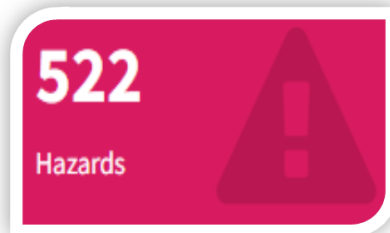
- According to the 2005 Safety, Health and Welfare at Work Act: Businesses require a Safety Statement.
- In order to prepare a **Safety Statement**, a **Risk Assessment** must be carried out.
- To help businesses reduce the red tape and cost, we developed BeSMART.
- BeSMART is a **FREE** online tool that will allow you to carry out a **Risk Assessment** and generate a **Safety Statement**.
- It covers: **Agribusiness, Construction and Other Business types**



- Bespoke Business Types and ability to Add or Remove Hazards went live in October 2022

# Key features of BeSMART

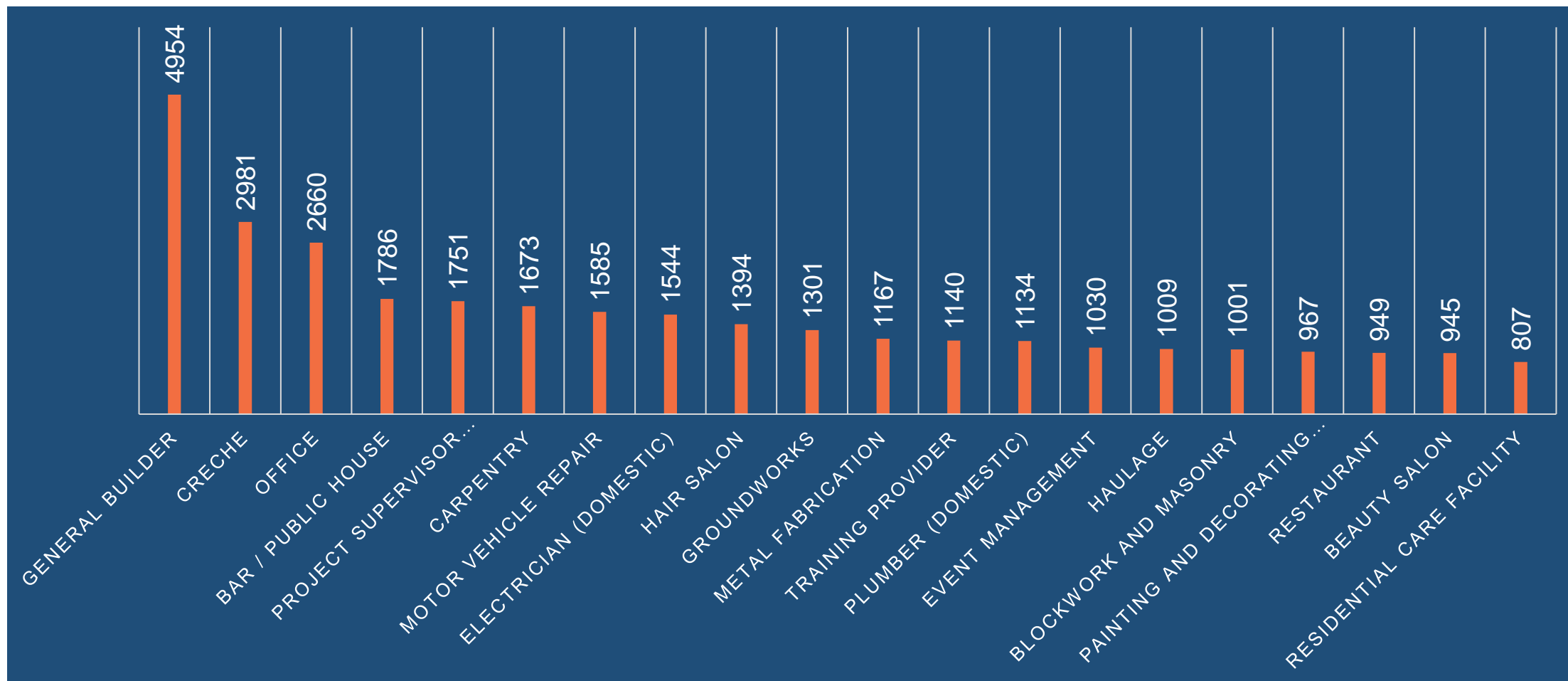
- Free online tool
- Enables you to meet compliance requirements (safety statement)
- The HSA does not know your information
- Registration requires only a username and email
- It is cloud based – Risk Assessment information is stored in the cloud, but safety statement is downloaded and stored locally or printed
- Used across different sectors



# Top 20 BeSMART.ie Completed Business Types – 77,465



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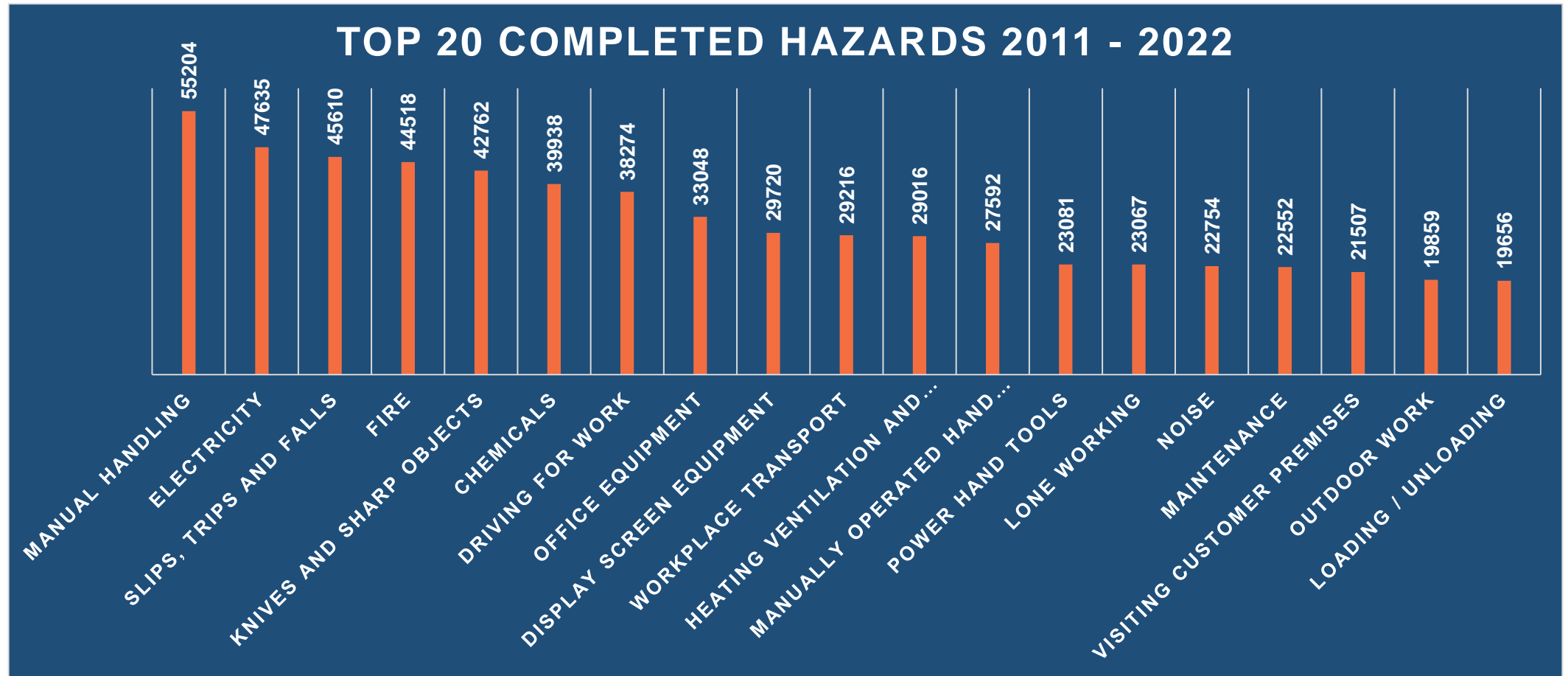




# Completed Hazards – 1,448,747



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# BeSMART.ie Goals

- **BeSMART will:**
- Empower businesses to proactively engage in health and safety
- **Safety Statement and Risk Assessment** for every business
- Education - Learn by doing
- Consultation – employee engagement in health and safety
- **BeSMART is:**
- Customer focused – what do they want and need?
- Confidential
- Free

HSA

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# Using BeSMART.ie Risk Assessment (Manual Handling Example)

Indicate if the following controls have been implemented in your workplace.

Task is organised to allow the use of **mechanical aids** to avoid or reduce the need for manual handling

☒ YES ☐ NO ?

Task is organised so that handling is carried out between waist and shoulder height

☒ YES ☐ NO ?

Heavy or large or unwieldy loads are broken down into more manageable weights or sizes or suitable mechanical aids / team lifts are used

☒ YES ☐ NO ?

Work is planned to prevent handling over long distances or frequent repetitions

☒ YES ☐ NO ?

Bending, twisting and unstable postures are avoided

☒ YES ☐ NO ?

Each manual handling task is **assessed** and measures put in place where needed to avoid or reduce the risks

☒ YES ☐ NO ?

Employees receive relevant manual handling training where necessary

☒ YES ☐ NO ?

**Risk Factors:** Load is too heavy / large / awkward or carried with arms outstretched. Load is lifted above shoulder height, lowered to floor level or carried too far. Moving the load involves bending /twisting of body or is done more than 30 times per hour

Have you any additional controls or information you would like to add?

☒ YES ☐ NO

Add extra information here if required

# Step 3 – Consultation – Key Strategy Goal



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1. Select 2. Risk Assessment 3. Consult 4. Complete

### ► Risk Assessment for Office

#### Consult



To complete your risk assessments you must consult with your employees on hazards that may affect them. You must also check that you have risk assessed all the hazards in your workplace.

Watch the video to learn how to do this

[Print Consult List](#) [Return to hazards](#) [Confirm & Continue](#)

# Step 4 – Management Screen

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Please click on the button below to start your new risk assessment.  
The first step in the process will be to select your business type.

**My BeSMART** ▶ Start New Risk Assessment

**COMPLETED**

Risk Assessment for Office	Complete Start: 23 March 2022 Last Updated: 23 March 2022	Risk Assessment Toolkit Edit Risk Assessment	Delete
Risk Assessment for Bookmakers	Complete Start: 19 October 2021 Last Updated: 23 March 2022	Risk Assessment Toolkit Edit Risk Assessment	Delete
Risk Assessment for Project Supervisor Construction Stage (PSCS)	Complete Start: 29 November 2021 Last Updated: 9 March 2022	Risk Assessment Toolkit Edit Risk Assessment	Delete
Risk Assessment for Financial Institution	Complete Start: 10 November 2021 Last Updated: 19 January 2022	Risk Assessment Toolkit Edit Risk Assessment	Delete



# Safety Statement - Contents

## **SAFETY STATEMENT INCLUDING RISK ASSESSMENTS**

### **PART A – SAFETY STATEMENT AND APPENDICES 4**





#### **SECTION 1 – HEALTH AND SAFETY POLICY 5**

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-  1.1 – BUSINESS / COMPANY INFORMATION 7

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  -  2.2 – CONSULTATION AND PARTICIPATION 11
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- PART B – RISK ASSESSMENT AND ACTION LIST 34**

# Conclusion

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▲ Accidents

▲ Health & Safety



“BeSMART was very good, now its excellent! It saves me a considerable amount of money, protects my business, staff and clients. It is QUICK and easy to use, and self explanatory.

Also it highlights where we need to improve from a H&S perspective. In these challenging times, it is one less thing to worry about. HSA take a bow, public money well spent. Thank You”.

*Breda Flannery, Breda's Hair Salon, Ballina*



# HSA

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Health and Safety Authority

Go raibh maith agaibh  
Thank you

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