Ergonomic Policy

Ergonomics fitting workplaces to workers on ways to make the office a healthier place in which to work.

**Purpose:**

The objective of COMPANY ergonomics policy is to eliminate or minimize risks leading to musculoskeletal [injuries](http://principlescourse.bccsa.ca/bri14/07bri14.htm) (MSI's) for its employees.

COMPANY will actively work to provide healthy and safe work environments for our employees. We will do this by making sure that any risk-factors with the potential to contribute to the development of MSI's are identified, assessed and are eliminated or completely mitigated.

Managements aim is to eliminate or, where it proves to be difficult, to reduce identified risk factors contributing to the development of MSI's and ensure that ergonomics and MSI awareness is provided to all employees.

**Scope:**

The policy applies to all employees of COMPANY.

**Procedure:**

Employees must provide appropriate healthcare documentation to their manager when requesting an ergonomic assessment on their workstation.

Once approved, an assessment of the workplace will take place in order to improve the fit between the worker and the work environment.

Management will assess any recommendations that are made by an ergonomic assessor who provides written documentation for eliminating or reducing ergonomic risk factors to the employee and their supervisor.

**Other:**

COMPANY reserves the right to request to carry out an ergonomic assessment on an employee workstation if they see necessary.