**Confirmation of Employment**

*Under the guidelines of the Employment Miscellaneous Provisions Act*

*(March 2019)*

**Parties**

Employee Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contract Type**

*(Delete as appropriate)* Permanent / Fixed Term / Specified Purpose

Purpose \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Start Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

End Date (Fixed Term Only) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Remuneration**

Your remuneration will be €**X** Gross per **Hour/Day/Week/Annum**. Payment will be made by Bank Transfer direct transfer into your named bank account, and will be made **Weekly / Fortnightly / Monthly** in arrears.

**Hours of Work**

You are contracted to **X** hours per week. Your normal hours of work will be from **X** to **X**, **Monday to Friday/Sunday**.

*(If shift work is appropriate include full details here).*

I accept and agree to all of the above Terms & Conditions set out above:

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Employee*

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *For and behalf of the Company*

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_